



UTAH FOOD BANK

1

3150 South 900 West Salt Lake City, UT 84119 801-887-1234 volunteerinfo@utahfoodbank.org
www.utahfoodbank.org



Eagle Scout Packet



UTAH FOOD BANK

2

3150 South 900 West Salt Lake City, UT 84119 801-887-1234 volunteerinfo@utahfoodbank.org
www.utahfoodbank.org

Great Salt Lake Council, Inc.

Boy Scouts of America

525 Foothill Blvd. Salt Lake City, Utah 84113-1199

801-582-3663

Eagle Scout Rank

Please review this packet in full. Many frequently asked questions will be found in this packet. Please note that correspondence received from parents, scout leaders, advisors, or any persons other than potential Eagle Scout cannot be accepted as per the requirements of the Eagle Project. On the second to last page of this packet is an agreement form that must be signed and brought in by the potential Eagle Scout when he comes to approve his project proposal.

Utah Food Bank Eagle Scout Project Opportunity

Organize a Neighborhood Food Drive & Give Back Through Service by completing both of these items:

1. Gather at least 1,500 pounds of canned food, packaged food, or assorted fresh produce. (No Bulk Beverages including: Soda, Water, or Juice)
2. Volunteer with at least 10 people for 1 ½ hours.

Most needed food items include:

*Peanut butter, canned tuna, boxed meals, and pasta.

Encouraged food items for our elderly clients include:

*Low or no-sugar canned fruit, low or no-salt canned vegetables and soups, sugar-free snack foods, and supplemental drinks such as Ensure, Glucerna, or Slimfast.

Encouraged food items that are kid friendly include:

*Granola bars, fruit cups, small peanut butter, kid size apple sauce, mini cereal boxes, instant oatmeal packs, crackers, small cans of fruits/vegetables (pop top best), 100% juice boxes, shelf-stable milk boxes, sunflower seeds, raisins, and instant breakfast.

***Food Drives cannot be completed during the months of February, March, or April due to the "Scouting for Food" Drive. The Scouting for Food Drive takes place the 3rd Saturday of March.**



UTAH FOOD BANK

3

3150 South 900 West Salt Lake City, UT 84119 801-887-1234 volunteerinfo@utahfoodbank.org
www.utahfoodbank.org

Tips for a Successful Food Drive

1. Develop a strategy and give leadership to others to collect food from a community.
2. Create a flyer including: statistics on hunger, how to be more involved in the effort, most needed food items (no perishable food... must be commercially canned or packaged), date and time of the drive.
3. Contact organizations to donate needed materials.
4. Be creative! Host an event, concert, dance, etc. where people can enjoy themselves while making an impact in their community. Make sure to add an educational element on facts about hunger and how to become more involved.

Volunteer Experiences

Your volunteer experience must be prescheduled. Please schedule your service well in advance – we are often booked as far as 6 months in advance. For volunteer reservations please contact the Volunteer Department at 801-887-1234. Leave a detailed message if no one answers. You may also email us at volunteerinfo@utahfoodbank.org. All activities must be booked under the Scout's name for verification purposes.

Our volunteer hours are:

Monday - Thursday: 12pm to 9pm (evening shifts available 6:00-7:30PM and 7:30-9PM.)

Friday: 10am to 5pm

Saturdays: 8am to 1pm

Closed Sundays and Holidays – and other assorted days throughout the year for special events.

Volunteer Opportunities Include:

- Volunteering at the Food Bank
- Delivering food boxes



UTAH FOOD BANK

3150 South 900 West Salt Lake City, UT 84119 801-887-1234 volunteerinfo@utahfoodbank.org
www.utahfoodbank.org

Remember:

***Food Drives cannot be completed during the months of February, March, or April due to the “Scouting for Food” Drive. The Scouting for Food Drive takes place the 3rd Saturday of March.**

***If the weight of the first food drive does not equal the required poundage, then the Scout must conduct additional food drives until the total required number of pounds is collected.**

If you do not collect the required number of pounds of food and volunteer with the correct number of people for the full time - then you will have not completed necessary requirements of the Utah Food Bank Eagle Scout project.

***The ultimate goal for the Utah Food Bank is to receive food and service from you and your troop AND to help you understand the importance of planning, developing, and giving leadership to others as you become an Eagle Scout.**

***Please make certain to obtain verification. For Food Drives please obtain a Utah Food Bank “In-Kind Receipt”. For volunteer work at Utah Food Bank please obtain a “Volunteer Verification Form”. All verifications must be in the name of Eagle Scout. Examples of both are found on page 5. Failure to obtain proper verifications will result in incompleteness of the project.**

***Please note: food must be delivered to Utah Food Bank (3150 S 900 W SLC, UT 84119). We are unable to provide supplies and or transportation. Any excess funds/resources raised to aid in the completion of the project are to go to Utah Food Bank. Please see Eagle Scout Workbook for more specific instructions.**

***Approvals must be obtained** in person by setting up an appointment with one of the volunteer coordinators of Utah Food Bank; and presenting your official Eagle Scout project proposal to them. Your proposal cannot be signed and approved to begin until you turn in the Utah Food Bank Eagle Scout Project Agreement form. This is found at the bottom of this page.

***The final signature** will only be given to Scouts who have successfully completed the proposed outline in their Eagle Scout packet. Final signatures may be obtained by making an appointment to visit the Utah Food Bank in person with all of your documents (The entire Eagle Scout Packet and all food donation receipts) to receive the final signature.

Utah Food Bank Eagle Scout Project Agreement

By signing on the line below, you are stating that you have read and agree to all of the information and requirements as found in the Utah Food Bank Eagle Scout Packet.

Print x _____

Date ____/____/____

Sign x _____

Phone (_____) - _____ - _____

Email x _____

Office Use
only



UTAH FOOD BANK

3150 South 900 West Salt Lake City, UT 84119 801-887-1234 volunteerinfo@utahfoodbank.org
www.utahfoodbank.org



UTAH FOOD BANK

3150 South 900 West • Salt Lake City, UT 84119 • (801) 978-2452
www.UtahFoodBank.org

In-Kind Receipt

Date: _____ / _____ / _____
Donor Name: _____
Company Name: _____
Address: _____
City / State / Zip: _____
Email: _____

Donation is the result of a food drive.
_____ conducting food drive.

This receipt will acknowledge with thanks the donation of the listed articles of food to Utah Food Bank.

Type of Service / Donation: _____

Utah Food Bank is a private 501(c)(3) exempt organization registered with the state. Your material contribution may be deducted from your income under current tax laws.

Received by (Signature and Title): _____ Date: _____
Value of Contribution: (For Office Use Only) _____

Volunteer Verification Form



UTAH FOOD BANK

Volunteer name: _____

Date (s): _____

Total hours volunteered: _____

Description: _____

Employee name: _____

Employee signature: _____

Please feel free to call (801)978-2452 with questions. Ask for volunteer dept.

